

**FRANKFURT, GERMANY**  
**U.S. CONSULATE GENERAL**

*by Kenneth Rinzler*

**KEY PERSONNEL**

Peter Bodde, Consul General  
Richard Hermann, Chief of Consular Section  
Stephen Frahm, Consul, Visa Branch Chief  
Tracy Haley, Consul, Chief of IV Section  
To Be Announced (5/04), Consul, Chief of NIV Section  
Anti-Fraud Officer, Rotates Frequently  
Gela Peschelt, Gina Oehlert, E Visa Specialists (FSN)  
Dennis Peruzzini, Immigration Attaché (DHS/Immigration)  
Mary Bazylak, Assistant Immigration Attaché (DHS/Immigration)

Main number: (+49) 69-7535-0 or (+49) 69-7535 + extension

All visa information must now be obtained via toll numbers.  
These numbers are not accessible from the United States.

Fax on demand (24 hours): 0190-85005801 (1,86 €/minute)  
Live information/Appointment Requests: 0190-850055 (1.86 €/minute)  
(Monday–Friday, 7:00 am–8:00 pm)

**GENERAL INFORMATION**

**Time difference**

Post is six hours ahead of Eastern Time.

**COMMUNICATIONS**

***Street address (and for FedEx, etc.)***

American Consulate General  
Siesmayerstrasse 21  
60323 Frankfurt/M, Germany

***APO mailing address***

American Consulate General – Frankfurt  
PSC 115  
APO AE 09213-0115

***Web Site***

[www.usembassy.de](http://www.usembassy.de) Note that visa information for Frankfurt must be gleaned from the Berlin Embassy website; as of this writing information about Frankfurt's procedures is not actually on the Frankfurt website. Mission Germany has been notified of this deficiency and has indicated a correction may be forthcoming.

Federal Express, DHL, and UPS are best for sending documents, although Frankfurt only accepts prepaid Federal Express return labels for return of documents (*see* below). As a result of mailroom security procedures, however, individual recipients normally receive documents the day after delivery to the consulate. The post does not have its own e-mail address, but uses the one for the embassy in Berlin (*consberlin@state.gov*). Berlin forwards relevant messages to the appropriate person in Frankfurt.

Telephone hours for questions about pending *immigrant* visa cases are 2:00 pm–4:00 pm, every day except Thursdays. Questions about NIV cases will not be answered.

### ATTORNEY REPRESENTATION

The post is desirous of ensuring that applicants receive fair consideration, and thus recognizes the important role of attorneys. Along these lines, attorneys are generally allowed into the consulate with their clients. How much they may participate in an interview is left to the discretion of the officer involved.

### UNLAWFUL PRESENCE BARS: DETERMINATIONS OF INADMISSIBILITY UNDER INA §212(a)(9)(B)(i)(I) AND (II)

The severity of the law's sanctions point out the need for attorneys to always advise their clients to make a copy of the front and back of their I-94 (or any I-797 addition) any time an extension or change of status is issued. In this way the client has some evidence of his lawful status even after the airline lifts the I-94 on his way out of the country.

### NONIMMIGRANT VISAS

#### Processing Times and Procedures

There are only two visa issuing posts for Germany: Berlin and Frankfurt. Frankfurt is the sole post in Germany for E, K, and V Visas. Berlin handles all diplomatic visas. Both posts were issuing annotated B-2 Visas for the unmarried domestic partners of NIV applicants long before guidance on the issue came from the Visa Office. As with all posts, nonresident TCNs can theoretically apply here but it is strongly discouraged.

Frankfurt has jurisdiction for all applicants from the following states: Bavaria, Baden-Württemberg, Hessen, North Rhine-Westphalia, Rhineland-Pfalz, and Saarland, as well as nonresident TCNs. Berlin has jurisdiction over the states of Berlin, Brandenburg, Bremen, Hamburg, Mecklenburg-Vorpommern, Niedersachsen (Lower Saxony), Saxony, Saxony-Anhalt, Schleswig-Holstein, and Thuringia, and will also process some nonresident TCNs.

As of this writing, only citizens of EU and Visa Waiver countries who are under 14 and over 79 years old are still permitted to use mail-in or the drop box; everyone else must make an appointment. Appointments are usually given within two weeks.

*It cannot be stressed enough that Mission Germany is constantly changing its application procedures in this post 9/11 environment. For this reason it is strongly urged that practitioners/applicants check the post's Web site before any visa application is made. It is also expected that these same security/interview/biometric requirements will lead to the elimination of Stateside visa revalidation by the Visa Office in St. Louis by the end of 2004*

Applicants should count on a two week wait, but for *genuine* emergencies callers can request an expedited appointment from the toll operator.

NIV interviews are held between 8:00 am–10:00 am, Monday–Friday, except German and American holidays.

In general, applications must include a passport, DS-156 with photograph, proof of payment of MRV fee, (reciprocity fees are now paid at the time of the interview), appropriate additional documentation (*e.g.*, I-797 Approval Notice, DS-157, DS-2019, I-20, etc.), and a self-addressed stamped envelope for return of passport. Only prepaid Federal Express return labels, not DHL or UPS, are accepted for renewals.

Normal issuance times vary considerably, especially during holiday periods. Applicants should plan on a two-week wait to play it safe, but issuance is normally within a few business days. Due to terrorist concerns,

the actual drop-box has been removed from the consulate's fence, and has been replaced by a manned hut about 20 yards away. The hut is only open Monday–Friday, 8:00 am–12:00 pm. *All submissions must be given in an unsealed envelope.* The post will continue to grant same day issuance in emergencies and other exceptional circumstances. Passports are returned via regular mail only.

All applicants must submit proof of payment of the \$100 MRV fee with their application. The exchange rate used by the consulate normally differs from the official bank rate, and changes monthly, so it behooves the applicant to check with the consulate (via the toll numbers or the embassy's Web site at [www.usembassy.de](http://www.usembassy.de)) for the current rate *before* making the payment. MRV fees can *only* be paid at *German* banks or post offices *in person*, and no longer via electronic funds transfer (*überweisung*). Wire transfers from American banks are no longer accepted, as bank fees are automatically deducted from the wire, thus reducing the \$100 transfer to a lesser amount. The visa application must include the original bank receipt(s) demonstrating that the MRV fee was paid. Payment is made to Dresdner Bank AG, American Embassy Consular Section, Subject: Visa Application Fee, Account # 405 125 7600, Bank Routing Number (*Bankleitzahl*) 120 800 00. As mentioned above, required reciprocity fees are paid at post at the time of the interview, either in cash or by Visa or MasterCard. A tip for those applicants arriving in Frankfurt via air from the United States: pay the MRV fee at any airport bank as soon as you clear customs.

Attorneys should advise clients that as only four persons are admitted into the consulate's security area at a time, and in view of related security screening procedures, applicants are strongly advised to avoid bringing unnecessary packages, luggage, electronic equipment (especially cell phones), etc., to post, as they absolutely will not be permitted and there is no storage facility on site. Also, applicants should be advised that the sole pay telephone in the waiting area is Euro coin operated; there are no card telephones. Applicants needing to call their U.S. attorneys from the post will need to have the toll-free access code (0800-2255-288 for AT&T). There is a stamp machine (Euro coins only), a candy machine (Euro coins only) and a soft-drink machine (U.S. coin/dollar bills only) in the lobby, while the copy machine has been removed.

### **Visa Issuance Rates**

Refusal rate for German NIV applicants is low, less than five percent, and moderate for TCNs (about 15 to 20 percent).

### **Additional Documents and Special Forms**

Frankfurt uses the information gleaned from the attached special biographic/security forms for all Iranian IV and 18–60-year-old male NIV applicants, as well as for those who are former Iranian Government employees. This adds an extra few weeks to processing. Unlike last year, the post now states that it only uses these forms as an internal "worksheet", and that they are no longer given out to the public; regardless, attorneys should advise their clients of these forms and have them be prepared to supply all of the information requested therein.

### **What Post Uses in Lieu of Originals for NIV Issuance**

The post will process all nonimmigrant visa petitions based upon cable receipt from CIS, or with the original CIS Approval Notice and attorney certified copy of the petition and supporting documents.

### **Policy on B-1 in Lieu of H-1**

This is not really an issue at this post. Due to the large number of German multinationals with substantial U.S. operations (*e.g.*, Daimler-Benz, Siemens, etc.), as well as recognition of the German emphasis on practical training/apprenticeship programs, the post recognizes the closeness (including frequent travel) between German parent companies and their U.S. affiliates/customers and thus tries to be very accommodating to their employees.

### **Practice Tips and Problem Areas**

As the only E Visa post for all of Germany, Frankfurt is the second-largest issuer of E Visas in the world (after Tokyo and ahead of London). Despite this, however, the post has seen fit to abolish the highly successful Visa Business Unit (BVU), and thus E and L Visas do not receive the same treatment as they once did. Ms. Gela Peschelt and Ms. Gina Oehlert, the long-term FSNs who make initial recommendations in all E cases are very knowledgeable and experienced, and follow the post's policy of being more concerned with

substance than style. A concise and comprehensive cover letter—one that is not more than three to four pages long but which ties it all together in plain English—is an invaluable addition to the otherwise well-documented case, and will help to speed up processing. Due to their knowledge and experience in this area, it is unusual for an FSO to disagree with their recommendation. In fact, with the abolition of the BVU and the frequent internal rotation of the E Visa officer standards of adjudication have been quite flexible as of late.

Related to this is the fact that a consulate is not bound by the granting of E status by the Immigration Service. Attorneys need to be more aware that all first-time applications for E Visas should be prepared *de novo*, and not treated as an adjunct to the previously approved change of status. This is particularly true for individual traders and investors, as well as for lesser-known companies.

For first-time E Visa applicants, all documents (including the MRV fee payment receipt and the DS-156 with photograph) except the actual passport must be mailed-in in advance, allowing four weeks for review. When the post has completed its review it will call the applicant in for an interview (usually through direct notification to the applicant, not the attorney, even with a G-28 submitted). If the application is approved the post will try to issue the visa the same day as the interview, or as soon as possible thereafter (usually 2-3 business days).

Similar procedures are followed for renewals of E Visas for smaller companies (those with under 25 employees). In addition, registration of such smaller companies must be updated every five years, including providing a business plan for the future.

### **Reapplication Policy After Refusals**

There is no limit as to the number of times an applicant can apply, but as with all posts it is pointless to reapply without additional information/evidence to address the ground for refusal. Reconsideration of a refusal generally requires submitting a new application with the required MRV fee.

## **IMMIGRANT VISAS**

### **Processing Time and Procedures**

Frankfurt continues to be a good post for immigrant visa processing, and is a favorable alternative to adjustment. Traditionally, Frankfurt has unparalleled experience in immigrant visa processing, in part due to the large American military and civilian presence since the war, and because there is an CIS office in Frankfurt. As mentioned above, however, ever-changing policies by the National Visa Center (NVC) are leading to a reduction in Frankfurt's traditional independence and ability to provide user-friendly and expedited service.

Immigrant visa interviews are conducted daily, with all processing starting at 7:30 am and taking the better part of the day. Some applicants have the medical examination first; others begin with the interview. The consulate arranges for the medical examination at the sole approved doctor's office in Frankfurt (a 15-minute walk from the consulate), although applicants also have the option of using other approved doctors in various parts of Germany. Medical examination results from the doctor in Frankfurt are returned to the consulate on Mondays, Wednesdays, and Fridays, usually 2-3 business days after the examination. Immigrant visas cannot be picked up at the consulate; instead they are sent by German registered mail to a German address, thus it takes about 7-10 days for the applicant to receive the immigrant visa after the interview.

Despite the post's best efforts, the NVC continues to struggle to find new ways to make consular processing as time-consuming as adjustments. *For now*, the post will continue to process some IV cases upon receipt of a cable notice of approval from CIS or an original CIS Approval Notice (Form I-797), together with an attorney-certified copy of the petition and supporting documents. (The post will not accept cases originally filed for adjustment; those require the normal I-824 process to be followed.) Applicants can send in their own xeroxed copy of Packet 3 (with original signature) without waiting for the NVC to send it out. FBI name checks normally take only two to three weeks. In preference cases, visa numbers are requested about the 15th day of the month for interviews to be scheduled two months later (*i.e.*, an April 15 request would mean an interview in June). With Stateside-filed immediate relative cases, interviews which used to be scheduled within two to three weeks are now dependent upon NVC action, and thus take longer since the NVC is now reviewing all Packet 3's and I-864's and schedules the interview. In employment cases, NVC is already

collecting the IV processing fee before it will send the attorney the Packet 3 and schedule the interview at the consulate.

Special attention to timing needs to be paid when the applicant is residing in the United States (*e.g.*, L-1s). It often takes weeks for the Packet 4 to arrive, thus not providing sufficient notice for the applicant to return to Germany in time for the scheduled interview. In this regard it is wise for attorneys to call the consulate about six weeks after the Packet 3 has been received by the consulate so as to ascertain when the interview will be held. In this way the applicant has ample time to schedule his return trip to Frankfurt and the attorney can prepare a Packet 4 for his or her client.

Frankfurt accepts Visa and MasterCard for payment of all consular fees (*e.g.*, NIV-reciprocity, IV, passport, etc.) *other than the MRV fee*. As one would not want to delay IV processing if there is a problem with a credit card or verification, payment of IV fees by cash is the best method.

### **Visa Issuance Rates**

The refusal rate is low.

### **Medical Examinations**

The consulate approved doctor in Frankfurt is Dr. Kroneberger/Schulte, Ulmenstrasse 43, 60325 Frankfurt/M (Tel: 069-97204316, 11:00 am–1:00 am; Fax: 069-97205338), a 15-minute walk from the consulate. As already noted, the consulate arranges for the medical exam to be the same day as the interview, thus making the entire process quite easy. Appointments are not required, and thus the applicant may take the examination prior to the interview, but the applicant must be there by 11:00 AM.

An alternative procedure is to use one of the other panel physicians in Germany, with the applicant making his own appointment at least 4-6 weeks in advance of his immigrant visa interview. There is no need for the applicant to notify the consulate when using another panel physician.

The other panel physicians are listed below.

#### *Berlin*

Dr. Kurt Howald & Dr. Maria Borowski,  
Tel: 030-3650-1390 (Fax: 030-36501214)

Dr. Lothar Erbenich & Dr. Ilka Stottrop  
Tel: 030-8181-0301

#### *Dortmund*

Dr. Törsten Pollmann, Tel: 0231-125-336

#### *Hamburg*

Dr. Juergen Thuneke & Dr. Michael Zimmer  
Tel: 040-476-086/87

#### *Leipzig*

Dr. Sigrid Frimmel  
Tel: 0341-301-2017

#### *Munich*

Dr. Karl-Friedrich Holtz  
Tel. 089-5231-4102; Fax: 089-5231-4103

### **Vaccination Policies and Procedures**

Standard practices apply; this has not been a major issue in Frankfurt. Many Germans keep a record of vaccinations received on the “International Certificate of Vaccination” form approved by the World Health Organization, with the required information completed by their physician (issued in the United States by the Public Health Service, PHS-731). Another common method is for their personal physician to give them the appropriate blood tests, which show whether a person has the antibodies caused by having had a particular disease. The panel physicians cannot be relied upon to give any required missing vaccinations (*e.g.*, they may not administer vaccinations or they may be out of stock of one) so the applicant is wise to obtain all of them before his medical examination in order to prevent delays.

### **Discretionary Cases**

Due to severe budget and personnel cutbacks, post will not accept discretionary immigrant visa cases absent *overriding* humanitarian considerations.

### **Affidavit of Support Issues**

Post reports that one problem with IV applicants has been those applicants who show up without proper supporting documentation, specifically the last three Federal tax returns or required co-sponsor affidavit when income of applicant is insufficient, although this problem may lessen as the NVC starts to pre-screen I-864's. Another deficiency is missing police certificates; when that occurs issuance can be delayed for months with the applicant forced to remain in Germany during that time. Last, some applicants fail to include all aliases (e.g., including name changes by marriage), which results in delays caused by additional FBI name checks.

### **Additional Documents and Special Forms**

Except for certain Iranian applicants, no special forms or documents are required.

## **WHAT POST USES IN LIEU OF ORIGINALS FOR FOLLOW TO JOIN AND DERIVATIVE CASES**

No special problems noted.

### **Adjudication of Immediate Relative Visa Petitions**

Since there is a CIS office in Frankfurt, the CIS office will adjudicate I-130, I-600A, and I-600 petitions when the USC *petitioner* resides in Germany. Proof of residency is required. (Beneficiary can reside outside of Germany.) For other cases, CIS has discretionary jurisdiction and will accept cases only for humanitarian and emergent reasons. Convenience for applicant—especially so as to avoid long Stateside processing times for I-130s—is not considered a valid reason.

CIS filing fees can be paid only by cash, U.S. Postal Money Order, or Visa/MasterCard. Personal or law firm checks are not accepted under any circumstances.

### **Practice Tips**

The simple errors seem to cause the most problems. Review all documents before submission; make sure they are complete, in German or English only, and certified when necessary.

## **LOCAL ADVICE**

Frankfurt is a relatively low fraud post, although third country nationals—especially those from countries without U.S. diplomatic relations—present some problems. In addition, the German tradition of having a paper to document everything is still very much alive, thus the post is suspicious of applicants claiming to reside and/or work in Germany who cannot present solid documentation or who are unable to speak German.

Frankfurt is a good example of a post where the deciding factor in a questionable case can be the reputation of the attorney of record. For example, is the attorney favorably known at post or to the particular consular officer from previous assignments, do cases from this attorney always seem to “have a problem,” etc.? Attorneys are well-advised to remember that they should strive to create a climate of trust when dealing with this or any other post. FSOs talk to each other and posts do have institutional memories, thus it is always possible that an attorney will have to deal with the same post or same FSO (although now at another post) at some future time. It may not be fair, but clients of attorneys who have a reputation for being untrustworthy or engaging in a pattern of misrepresentation are far more likely to have a difficult time in receiving the benefit of the doubt in a case where fraud is suspected than do clients of attorneys held in higher regard. Even in problem cases, however, the officers in Frankfurt have traditionally been accessible to attorneys and have considered the merits with an open mind.

Lastly, do your homework. Grill your client; this is no time to be nice. If you can find it, so can the consular officer.

American citizens do not need visas for short visits to Germany.

**AMBIENCE—NEARBY HOTELS OR RESTAURANTS, TRAVEL TIPS**

The Frankfurt Hilton, opened in 1999, is a great choice because of style and location, though not inexpensive. It has an excellent health club with pool, good buffet breakfasts, and separate stall showers in the bathrooms (an uncommon feature in most American hotels, let alone German ones). It is located at Hochstrasse 4, 60313 Frankfurt/Main; Telephone (+49) 69-1338-000; Fax: (+49) 69-1338-1338.

Many of the older and better-known hotels are across the street from the main train station and its accompanying red light district. This area lacks any pretense of ambience, and is not overly safe at night; it is best not to stay in this area. A less expensive (and somewhat less comfortable) hotel within walking distance of the consulate is the Hotel Mozart at Parkstrasse 17, Tel. 69-550831.

**CIS WAIVER POLICIES & PROCEDURES AND TIME CONSIDERATIONS**

The CIS office has jurisdiction over waivers by applicants from Germany, Switzerland, and the Benelux countries, and processed hundreds of waiver applications in 2003. If the Alien file is in Frankfurt, adjudication can take up to three months. NIV waivers normally take about three months, with fingerprints usually required.

**HOLIDAYS**

The Embassy and the General Consulates are closed  
on the following American and German holidays, 2004.

<b>Date</b>	<b>Weekday</b>	<b>Holiday</b>	<b>Observed by</b>
January 1	Thursday	New Year's Day	Embassy and all Consulates General
January 19	Monday	Martin Luther King's Birthday	Embassy and all Consulates General
February 16	Monday	President's Day	Embassy and all Consulates General
April 9	Friday	Good Friday	Embassy and all Consulates General
April 12	Monday	Easter Monday	Embassy and all Consulates General
May 1	Saturday	Labor Day	Embassy and all Consulates General
May 20	Thursday	Ascension Day	Embassy and all Consulates General
May 31	Monday	Memorial Day	Embassy and all Consulates General
June 10	Thursday	Corpus Christi Day	Frankfurt
July 5	Monday	Independence Day	Embassy and all Consulates General
September 6	Monday	Labor Day (U.S.)	Embassy and all Consulates General
October 3	Sunday	Day of German Unity	Embassy and all Consulates General
October 11	Monday	Columbus Day	Embassy and all Consulates General
November 11	Thursday	Veterans Day	Embassy and all Consulates General
November 25	Thursday	Thanksgiving Day	Embassy and all Consulates General
December 24	Friday	First Christmas Day	Embassy and all Consulates General



**SUPPLEMENTAL INFORMATION  
FOR IRANIAN VISA APPLICANT  
(VISA PROCESSING WILL TAKE 4-6 WEEKS)**

برگ اطلاعات تکمیلی برای ایرانیانی که درخواست ویزا میکنند (روند کار ویزا ۴ تا ۶ هفته طول میکشد)  
این برگ را لطفاً به انگلیسی و یا آلمانی پر کنید.

NAME OF APPLICANT: .....

نام درخواست کننده

DATE OF BIRTH: .....

تاریخ تولد

PLACE OF BIRTH: .....

محل تولد

PROFESSION/OCCUPATION: .....

شغل / حرفه

POSITION IN THE COMPANY: .....

سمت در شرکت

NAME AND ADDRESS OF YOUR EMPLOYER/COMPANY IN IRAN/GERMANY:

نام و نشانی کارفرما / شرکت خود را در ایران / آلمان ذکر نمایید:

DESCRIBE ANY AFFILIATION WITH GOV'T. OF IRAN:

هر نوع ارتباط با دولت ایران را شرح دهید:

PLEASE GIVE NAME, ADDRESS AND TEL. NUMBER AT WHICH YOU CAN BE CONTACTED IN GERMANY AS WELL AS THE NAME AND RELATIONSHIP OF THE PERSON (IF ANY) WITH WHOM YOU ARE STAYING:

خواهشمند است نام و نشانی و شماره ی تلفنی را ذکر کنید که با آن بتوان در آلمان با شما تماس گرفت، و نیز

نام و نسبت خود را با شخصی که نزد وی اقامت دارید (در صورت وجود) مرقوم دارید:

## PURPOSE OF YOUR TRIP TO THE USA:

هدف از سفر به ایالات متحده ی امریکا:

## PLEASE GIVE NAMES, ADDRESSES, RELATIONSHIP AND TELEPHONE NUMBERS OF FRIENDS, RELATIVES OR BUSINESS ASSOCIATES WITH WHOM YOU WILL VISIT IN THE USA:

خواهشمند است نام و نشانی و نوع رابطه و شماره ی تلفن دوستان، خویشاوندان و همکاران در زمینه ی شغلی را که در ایالات متحده امریکا به دیدنشان میروید، بنویسید:

## HAVE YOU EVER STUDIED IN THE USA? IF YES, WHEN? PLEASE STATE NAME OF SCHOOL AND CITY WHERE IT'S LOCATED:

آیا تاکنون در ایالات متحده ی امریکا تحصیل کرده اید؟ در صورتیکه جواب مثبت باشد در چه تاریخی؟  
خواهشمند است نام و نشانی مؤسسه ی آموزشی را ذکر نمایید:

## NAME AND ADDRESS OF COMPANY YOU WILL VISIT IN THE USA:

نام و نشانی شرکتی که در ایالات متحده ی امریکا از آن دیدن میکنید:

## ITINERARY (PORT OF ENTRY/EXIT AND NAMES OF CITIES YOU PLAN TO VISIT IN THE USA) WITH APPROXIMATE DATES:

برنامه سفر خود (مسیر حرکت، محل ورود و خروج و نام شهرهایی که در ایالات متحده ی امریکا قصد دیدن آنها را دارید) با ذکر تاریخ تقریبی:

TO BE COMPLETED IN ENGLISH OR GERMAN, NOT IN FARSI.

VISA APPLICANTS MUST ENSURE THAT INTERPRETERS ARE COMPETENT. THE APPLICANT REMAINS ULTIMATELY RESPONSIBLE FOR ENSURING THAT THE APPLICATION IS PROPERLY FILLED OUT AND FOR ALL STATEMENTS MADE ON OR IN SUPPORT OF THE APPLICATION.

درخواست کنندگان ویزا باید مطمئن باشند که مترجمشان به زبان تسلط دارد. مسئولیت پر کردن صحیح پرسشنامه و درستی کلیه اظهارات موجود در

آن نهایتاً بمهده درخواست کننده خواهد بود. «این برگ را لطفاً فقط به انگلیسی یا آلمانی پر نمایید.»

Name of Applicant: نام درخواست کننده:	ANSWER THE FOLLOWING AS COMPLETELY AS POSSIBLE. پرمشهای زیر را تا آنجا که ممکن است کامل پاسخ دهید.
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List ALL close family members: فهرست اعضای بلاکصل خانواده:	Age/deceased سن/وفات:	Present Location & how long محل اقامت فعلي و مدت آن:	Occupation/Student: شغل/دانشجو/محصل:	Has he/she applied for US visa? Will he/she apply? آيا تاکنون تقاضای ویزا برای آمریکا کرده است یا خواهد کرد؟
Mother: مادر				
Father: پدر				
Spouse: همسر				
Children: (ان) فرزندان				
Sister(s): (ان) خواهر(ان)				
Brother(s): (ان) برادر(ان)				

Your Hotel/Address in Germany: نشانی در آلمان و یا آدرس هتل

TELEPHONE-NO.: شماره تلفن

FAX-NO: شماره دورنگار

<b>Your occupation:</b> شغل خود:	<b>Years with present employer:</b> چند سال است که نزد کارفرمای کنونی کار میکنید؟	<b>Salary:</b> حقوق:	<b>Are you on leave? How long? With pay?</b> آیا در مرخصی/ تعطیلات هستید؟ از کی تا کی؟ با پرداخت حقوق یا بدون حقوق؟
<b>Occupation of your spouse:</b> شغل همسر:	<b>Years with present employer:</b> چند سال است که نزد کارفرمای کنونی کار میکنید؟	<b>Salary:</b> حقوق:	<b>Is he/she on leave? How long? With pay?</b> آیا او در مرخصی/ تعطیلات است؟ از کی تا کی؟ با پرداخت حقوق یا بدون حقوق؟

List all your income/property holdings in Iran:

کلیه درآمدها و دارائی خود را در ایران ذکر نمایید:

Describe reasons for travel to U.S.A.:

دلایل مسافرت به امریکا را شرح دهید:

In addition to information already provided, explain why your presence will be required in Iran upon completion of your contemplated stay in the U.S.A:

علاوه بر اطلاعات داده شده، توضیح دهید که چرا پس از پایان دیدار مورد نظرتان از امریکا، حضور شما در ایران ضروری است (نوع وابستگی):